



Position Announcement

Position Title:	Conservation Forester
Location	Longmont, Colorado - Natural Resources Building, Boulder County Fairgrounds
Employment Status:	Full-time with benefits, 40 hours per week
Salary:	\$58,000 - \$65,000 annually; paid monthly
Benefits:	Paid time off for holidays, vacations, and sick leave Health, Dental and Vision Insurance <ul style="list-style-type: none">○ Up to 50% of employee premiums paid by Conservation Districts○ Option to add family at employee's expense Life Insurance 3% employer-paid retirement contributions
Closing Date:	Open until filled, we will begin reviewing applications by April 15, 2024.

Organization Overview - The Boulder Valley & Longmont Conservation Districts (BVLCD), special districts in the state of Colorado, provide natural resources technical assistance primarily in Boulder and Weld counties. Our mission is to provide leadership in a partnership effort to help people conserve, maintain, and improve our natural resources. Both the Longmont and Boulder Valley Conservation Districts are governed by elected volunteer Boards of Supervisors.

Position Overview – BVLCD Forestry Program staff work with private landowners/managers as well as federal, state, and local partners, using best-available science, to provide planning, education, and implementation of forest restoration and wildfire mitigation projects to achieve landscape-scale resilience across Boulder County. This position will work collaboratively with current forestry staff on field and office duties and will report to the Forestry Program Manager.

Primary Duties

- Write and update Forest Management Plans (FMPs).
- Complete NRCS planning requirements including tasks Conservation Desktop, CART, and others.
- Write, submit, and maintain reporting data for forestry project grants.
- Forestry Project Development:
 - Meet on-site with landowners interested in NRCS Forest Management practices to identify goals and develop conservation plans.
 - Conduct pre- and post-project forest inventories.

- Analyze and interpret data using computer software (FVS, ESRI ArcPro, and others); compile data, current science (literature review) and prescription/recommendations into a written FMP.
- Assess sites for feasibility, operability, and access.
- Boundary marking and tree marking.
- Forestry Project Management:
 - Solicit and assist with the selection of logging contractor bids.
 - Conduct on-site contractor management.
 - Project budget development and management.
- Create educational and promotional documents, presentations, and other products.

Position Requirements

- Strong organizational skills; efficient time management skills; and ability to manage tasks, multifaceted projects, computer files, supplies, etc.
- Self-motivated, self-directed, innovative, and enthusiastic.
- Flexibility to perform a variety of duties and deal with unforeseen events.
- Demonstrated success in working and communicating with others. This position has a high degree of social interaction – must enjoy working with people.
- Problem solving skills, interpersonal skills, and customer service skills.
- Maintain a positive attitude, enjoy working with people, and respect different viewpoints.
- Committed to safety, quality, and professionalism.
- Technical writing – write effectively and efficiently on topics involving forestry and natural resources.
- Develop and deliver visual presentations for a variety of groups, that may or may not be familiar with natural resources topics.
- General computing: proficient in Microsoft Office Suite, Google Workspace, ArcPro, and able to learn other software programs as necessary.
- Discretion in maintaining confidentiality of cooperator business records.
- Ability to work outdoors, often alone and during all seasons, to complete required field work; hike over steep, uneven terrain; use maps, compass, GPS, and forest inventory equipment.
- Ability to operate 4WD motor vehicles on and off road.

NOTE: This job description is not intended to be all-inclusive. Employee will perform other related duties to meet the ongoing needs of the organization.

Minimum Qualifications

- Able to pass a background check.
- Bachelor's degree and at least 1 year work experience in forestry, natural resource management, or a related field.
- Basic understanding of forestry and fire ecology in the western United States
- Experience working outdoors.
- Ability to obtain a valid Colorado driver's license.

- Ability to work weekend or evening hours on occasion.

Directions: Application materials listed below should be compiled into one single electronic document/file (PDF or Word document) and named using this naming convention: “Forester2024_ApplicantLastname”. For example, an application from someone named Sally Smith should read “Forester2024_Smith”. Email the application file as an attachment to this address – rob.walker@bvlcd.com with “Forester Application” in the subject line.

Required Application Materials:

1. Cover letter (one page, one-sided)
2. Résumé
3. Name, contact information, and relation for three professional references
4. College/university transcripts (photocopies or scans acceptable)

Questions about this position can be referred to Rob Walker, BVLCD Executive Director, at rob.walker@bvlcd.com